MEETING OPENED: 7.40 pm

PRESENT: Nicole B Michelle S
Simone W Jen R
Sue C Shani G
Kerrie O Allison B
Lesley S Marina P
Clare K Raeleigh S
Kylie B

APOLOGIES: Cassandra M Sheridan C
Cathy L

Minutes from previous meeting held 7th November 2011 confirmed by Michelle S and seconded by Shani G.

MATTERS ARISING:

Vouchers:
We still have not heard back from Coles regarding vouchers.

Cookie Dough:
Has been ordered to arrive on 12th December. Allison will collect and distribute. Make sure we get the toys with the order. Kylie has paid the cookie dough company.

Calendars:
Due in a few days.

CORRESPONDENCE: Theatre brochures from Parramatta.

PRINCIPAL’S REPORT: See attached report.

TREASURER’S REPORT: See attached report.

GENERAL BUSINESS:

OSHC:
Numbers should grow as word gets around during the year. But it would be great to get some more permanent placements. The plan is to get the toilets constructed over the holidays then get a new staffroom and administration building.
For now the OSHC will be held in the library. We still need time to make the necessary building adjustments to really get the OSHC up and working. The building adjustments need to be done in the proper order.

The school is going through many great changes over the next few years. A kebab van coming to act as a canteen. The new toilets.

A committee will need to be setup to run the OSHC, separate to the P&C.

YEAR 6 PENS:
Michelle found a box set from News Express that have been engraved already. $45 pens purchased for $15 each. Many thanks to News Express and Michelle for getting it done so quickly. Thank you to West Ryde Trophy’s for engraving.

CHRISTMAS RAFFLE:
We need help making the hampers Tuesday morning after volunteer morning tea. Still waiting to hear back from Big Sister. Cassandra to chase Big Sister.

END OF YEAR DISCO:
Peter organising the end of year disco. Nicole will get some watermelon and rockmelon to provide for kids after the disco has finished. Allison suggested she ask her contact at the markets. Peter and Allison also to arrange the sausage sizzle.

LADIES BOOT CAMP:
Kylie suggested if it was possible for mums to participate on school grounds in a ‘boot camp’ exercise programme. Do we need special permission? To be held down the back of the oval. Clare will advise.

FACEBOOK PAGE:
Shani suggested setting up a Facebook page solely for P&C members to help us all keep up with all that goes on with the group. To provide notifications on what’s coming up, when volunteer days come up, morning teas to organise. Many seemed keen.

MEETING CLOSED: 8.30 pm

NEXT MEETING: AGM - Monday 13th February 2012 - 7.30 pm
December Treasurers Report - Monday 5th December, 2011  
Fundraising - November/December

Calendars 1845.50 Cost 740 est  
Cookie Dough 129.00 Profit  
Christmas Raffle 880 est 2010 figures

Opening Balance 1/11/11 5,674.65  
Income - Oct-Dec 14,255.51  
Outgoings - Oct-Dec -14,169.78

Expected Closing Balance as at 5/12/11 5,760.38

AGM Annual figures

<table>
<thead>
<tr>
<th></th>
<th>Dec-Mar</th>
<th>Apr-Jun</th>
<th>July-Sept</th>
<th>Oct-Dec</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Uniforms In</td>
<td>5,197.90</td>
<td>3,143.00</td>
<td>830.00</td>
<td>2,177.25</td>
<td>11,348.15</td>
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<td>Uniforms Out</td>
<td>5,765.77</td>
<td>6,337.96</td>
<td>3,617.39</td>
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<td>Profit</td>
<td>(567.87)</td>
<td>(3,194.96)</td>
<td>(2,787.39)</td>
<td>1,922.05</td>
<td>(4,628.17)</td>
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<td>Fundraising In</td>
<td>6,412.90</td>
<td>6,559.80</td>
<td>4,055.03</td>
<td>1,841.73</td>
<td>18,869.46</td>
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<td>Fundraising Out</td>
<td>1,945.05</td>
<td>2,689.15</td>
<td>2,331.59</td>
<td>150.00</td>
<td>7,115.79</td>
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<td>Profit</td>
<td>4,467.85</td>
<td>3,870.65</td>
<td>1,723.44</td>
<td>1,691.73</td>
<td>11,753.67</td>
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<td>Sausage Sizzle In</td>
<td>1,945.00</td>
<td>1,303.00</td>
<td>1,752.50</td>
<td>295.00</td>
<td>5,295.50</td>
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<td>Sausage Sizzle Out</td>
<td>557.95</td>
<td>442.90</td>
<td>458.50</td>
<td>92.95</td>
<td>1,552.30</td>
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<td>Profit</td>
<td>1,387.05</td>
<td>860.10</td>
<td>1,294.00</td>
<td>202.05</td>
<td>3,743.20</td>
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<td>Bank Interest / Kids Banking</td>
<td>75.71</td>
<td>19.64</td>
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<td>87.13</td>
<td>211.75</td>
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<td>P &amp; C Expenses</td>
<td>(1,686.95)</td>
<td>(65.75)</td>
<td>(170.00)</td>
<td>(113.00)</td>
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<td>Insurance</td>
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<td>P &amp; C Federation</td>
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<tr>
<td>Donations</td>
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<td>(10,000.00)</td>
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<td></td>
<td>(10,197.00)</td>
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Total Profit/Loss: -2,538.70

The Annual audit will be conducted at close of books from 31st December 2011 and will be presented at the first meeting of the P & C in 2012.

[Signature]

Kylie Burnard  
Treasurer  
5.12.11