MEETING OPENED: 7.45pm

Present: As noted
Absent: As noted

PRESENT
Lesley S  Wendy R  Sheri C
Lindsay D  Nina M  Kerrie O
Nicole B  Marion D  Prama M
Danielle D  Grace F  Raeleigh S
Deborah R  Marina P  Jen R
Clare K  Allison B  Cathy L
Hyewon H  Michelle S  Thea G
Lisa S

APOLOGIES

Minutes from previous meeting: Noted: Deb R
Seconded: Marion D

MATTERS ARISING

TEA TOWEL FUNDRAISER:
Delivery for end October. Total money raised to be confirmed.

LONG SERVICE AWARDS:
MPPS office to choose award and pay for item plus engraving. P&C to donate flowers.

KINDY TRANSITION:
Wednesday 16th October. P&C to provide morning tea, 8.30am set up. Nina M to speak on behalf of P&C, uniform shop display to be manned, Marion to speak about School Banking.

PRESENTATION DAY:
Thursday 12th December. Venue to be confirmed.
CORRESPONDENCE:
7/11 $5K donation of stationary facilitated by Stephen Roos. Thank you letter to be sent from P&C in addition to official thank you from the school which the company plan to frame.

PRINCIPALS REPORT: Clare K
See attached Report.

Note: World Teachers Day on 25/10/13. P&C to provide morning tea.

TREASURERS REPORT: Marion D

Current balance: $15,668.77

School Banking: $381 (T3)

Note: Top Ryde Athlete’s Foot make $5 donation per pair of shoes purchased – can this be reiterated in Newsletter, and note in New Families pack?

FUNDRAISER REQUEST:

It has been brought to the attention of the Committee that several opals (with valuation certificate) were donated to the school a while back to be used as a fundraiser. They were never utilised for this purpose. They need to be located, and best use of them for either fundraising or class learning purpose (rocks/minerals) needs to be determined.

UNIFORM SHOP:

Danielle D will be relinquishing her role as Uniform Shop Co-Ordinator at the end of this year. Jane M has researched back-pack weight, especially for the juniors. Recommended weight for a backpack should be no more than 10% of bodyweight. It is suggested a review be undertaken to see just how weighty our children’s bags are.

GENERAL BUSINESS

MARKET DAY:

PRINTING: Dolores printed 15 A4, 15 A3 posters
3800 flyers to be distributed.
Map in office for walkers from this Thursday.
School to donate coloured paper for more flyers.
DONATIONS: Danielle D volunteered to cold call for prizes. She was advised to have the P&C licence # available should donors need it for verification. Secretary to forward letterhead format plus spreadsheet listing companies that have already been approached this year. If possible to collect business cards from any participating sponsor company, so that this can be copied onto the Newsletter to thank sponsors.

STALLS: 19 so far. 25 in total. Rides to check asphalt area for placement on the day.

MOULDS: Wendy, Nina, Marion and Allison to make moulds for painting stall in coming weeks.

ICECREAM: Nina checking Home Ice Cream warehouse, and Bulla goods. Donated chest freezer can be plugged into a classroom near to stall.

INTERNATIONAL FOOD STALL: Grace brought in sample of Korean bbq beef and rice with salad. Salad was nice touch, but costly and time consuming addition. Suggested container the shallow take-away boxes. Trying to source extra burner. Stall will be manned by the families cooking only.

MEAT DONATION: Formula Chemicals generously donated meat last year, but nothing is confirmed for this year. Nina M suggested her husband’s company could donate the bbq meat this year. Eggs to be ordered.

CANTEEN: Clare and Allison will spring clean the canteen and order napkins. Also Allison checking out the big gazebo.

SHOWBAGS: Any showbags not sold on the day can be sold to Boronia Park PS for their market day, or kept and used for the Mini-fete in December.

FIREYS: Michelle confirmed the firemen from Rydalmere Station.

KEYS AND ALARMS: Clare K and Nina M to co-ordinate.

PERFORMANCES: Recorder – early (10.30ish) Choir – Mr Hubbard plus set up, speakers, microphone External microphone and speakers in Mr Hubbard’s room Can there be music in the hall for ambience? Rhapsody performance

BAGS FOR BASKETS: Donation bags for baskets to be handed out tomorrow and to be returned by Monday 21/10. Newsletter reminder for volunteers and class email to remind when donations due. Baskets will be made up in the canteen from 6-9pm on Wednesday 23rd. Dorothy the cleaner is around from 3-8pm only.
ADVERTISING: Cross promotion co-ordinated between Rydalmere and Yates schools whose fairs are just prior to ours. Also advertising on FaceBook and in schools.

BANNERS: Wharf Road outside Eli Lilly
Putt Putt, Victoria Road (south side)
Blue Star Victoria Road (north side)
Meadowbank Station

Others outside private houses in good locations.

MEETING CLOSED: 9.50pm

NEXT P&C MEETING: Monday 11th November @ 7.30pm