MEETING OPENED: 7.30pm

Present: As noted
Absent: As noted

PRESENT

Lesley S  Nina M
Deborah R  Mick W
Clare K  Megan N
Alice M  Marion D
Michelle S  Chantel L
Thea G  Vassi K
Prama M  Wendy R
Lisa S  Kelly M
Danielle D  Sheridan C
Cathy L  Shani G

APOLOGIES

Raeleigh S  Kerrie O
Lindsay D  Chantelle D
Yasmin A

All members paid for voting rights.

INTRODUCTIONS:

Minutes from previous AGM.
Noted: Clare K
Seconded: Deb R

PRESIDENT’S REPORT:

Deb R

See attached.

AUDITOR’S REPORT:

Deb R

See attached.

Agreed $100 gift voucher and letter of thanks to Auditor (Secretary to action).
All positions for Melrose Park Public School (MPPS) Parents & Citizens (P&C) Committee then declared vacant.

Appreciation noted from whole company present for the outstanding efforts put in by outgoing President and Vice President and families.

**NOMINATIONS FOR 2014**

**PRESIDENT:**

Nominations for President opened.

Deborah R was nominated for role of President for 2014. No other nominations received. She was unanimously supported to take on this role again.

**PRESIDENT 2014:** Deborah R  
**Noted:** Clare K  
**Seconded:** Lisa S

**VICE PRESIDENT:**

Nominations for Vice President opened.

Nina M was nominated for role of Vice President for 2014. No other nominations received. She was unanimously supported to take on this role.

**VICE PRESIDENT 2014**  
**Nina M**  
**Noted:** Clare K  
**Seconded:** Deb R

**SECRETARY:**

Nominations for Secretary opened.

Deb R outlined proposed change of duties to those previously undertaken by Secretary. It was proposed that from 2014 the Secretary role will be to take minutes and prepare letters and that all fundraising correspondence will be attended to by a Community Support Co-ordinator. This suggestion was unanimously supported.

Raeleigh S was not present but had nominated herself for role of Secretary. It was unanimously supported for her to take on this role.

**SECRETARY 2014**  
**Raeleigh S**  
**Noted:** Deb R  
**Seconded:** Lesley S
TREASURER:

Nominations for Treasurer opened.

Lisa S agreed to take on role of Treasurer. No other nominations received and she was unanimously supported to take on this role.

TREASURER 2014: Lisa S  Noted: Marion D  Seconded: Wendy R

SUB COMMITTEES FOR 2014

UNIFORM SHOP:

Nominations for Uniform Shop Coordinator opened.

Thea G took over role of Uniform Shop Coordinator late last year from Danielle D, and nominated herself to continue this role. No other nominations received and she was unanimously supported to take on this role again.

It was agreed by consensus that an additional volunteer was required to assist with this role. Kate B is already assisting with an additional volunteer to be sought as soon as possible.

UNIFORM SHOP CO-ORDINATOR 2014: Thea G  Noted: Deb R  Seconded: Lesley S

SAUSAGE SIZZLE CO-ORDINATOR:

Nominations for Sausage Sizzle Co-ordinator opened.

Yasmin A was not present, but had approached the Committee with the intention to nominate for the role of Sausage Sizzle Co-ordinator. No other nominations received and she was unanimously supported to take on this role. There was also unanimous support to also have a dedicated Sausage Sizzle Chef, and Mick W nominated to continue in this role.

SAUSAGE SIZZLE CO-ORDINATOR 2014  Yasmin A  Noted: Deb R  Seconded: Nina M
MARKET DAY CO-ORDINATOR:

Nominations for Market Day Coordinator opened.

It was agreed the role of Market Day Coordinator should be split amongst several volunteers with specific roles. Nina M nominated to undertake the main co-ordinator role, supported by Chantel L, with Sheri C to manage stallholders, and Mick W bbq.

MARKET DAY CO-ORDINATOR 2014: Nina M Noted: Deb R Chantel L Seconded: Lesley S Sheridan C Mick W

BOOK CLUB CO-ORDINATOR:

Nominations for Book Club Coordinator opened.

No firm nominations received at this time, though several people had expressed an interest in the role. Deb R to approach interested parties asap.

BOOK CLUB CO-ORDINATOR 2014: Tbc Noted: Tbc Seconded:

COMMUNITY SUPPORT CO-ORDINATOR:

Nominations were opened for the role of Community Support Co-ordinator, with responsibility for fundraising correspondence management.

COMMUNITY SUPPORT CO-ORDINATOR 2014: Danielle D Noted: Deb R Seconded: Nina M

SCHOOL BANKING REPRESENTATIVE:

Nominations were opened for the role of School Banking Representative.

This role was taken on by Cathy L last year and she was happy to continue. No other nominations received. This role is best shared, and Marion D is will continue in this role at the present time. Unanimously agreed.

SCHOOL BANKING REPRESENTATIVE 2014: Cathy L Noted: Clare K Marion D Second: Deb R
CLASS PARENT CO-ORDINATOR:

Nominations for the role of Class Parent Co-ordinator were opened. Lesley S undertook this role in 2013 the school are happy for her to continue. Unanimously agreed.

CLASS PARENT CO-ORDINATOR 2014: Lesley S Noted: Deb R
Seconded: Wendy R

OOSH COMMITTEE REPRESENTATIVE:

Nominations for the role of OOSH Committee Representatives were opened.

It was agreed in the 2013 AGM that any parent on the OOSH Committee should ideally have children who use the facility on a regular basis. Danielle D took on this role during 2013 and nominated to continue. It was also agreed that a second parent be involved and Kerrie O has also agreed to continue. No other nominations received. Unanimously agreed.

OOSH COMMITTEE MEMBERS 2014: Danielle D Noted: Clare K
Kerrie O Seconded: Shani G

MEETING CLOSED: 7.55pm